



Canadian Fencing Federation Policy Document

Vendor Policy for CFF Events

POLICY STATEMENT

- The CFF is committed to providing a fair and equitable environment for all vendors providing services.
- Vendor access to a CFF event venue is subject to the payment of a deposit fee a minimum of seven (7) days prior to the event.
- Space allotted for the vendor is based on a best fit with the facilities; although consideration will be given to the vendors identified space needs.
- No discounts will be provided for space limitations.
- Parking and storage at the facility is the responsibility of the vendor. The CFF will not be held responsible for any extra charges resulting from the vendor's attendance at the event.
- The facility may require payment of additional fees outside the jurisdiction of the CFF. Vendors are solely responsible for payment of such fees.
- Assistance in setup and takedown of the vendor space is at the discretion of the event host.
- All remaining fees must be paid no later than fourteen (14) days following the end of the event or be subject to a 2.5% late fee per month (all or part of month).
- The vendor must comply with the CFF Rules and Regulations, the regulations of the facilities management and provincial and federal Canadian laws.
- The Canadian Fencing Federation (Board of Directors or staff) reserves the right to refuse any vendor at its discretion.

EXCLUSIONS

- Services which are included in the event hosts contract with the CFF.
- CFF major sponsors and retail partners such as HBSMS as determined by the CFF Board of Directors.

DEFINITIONS

Vendor:

- Anyone providing a good or services within the competition venue on a for profit basis.

CFF Events:

- CFF hosted events, such as but not limited to the Canadian Selection Circuit events, Canadian National Championship, Carl Schwende Jr World Cup, and the Senior World Cup.

Event Host:

- The local committee or group charged with the responsibility to host the event.

Venue:

- The site in which the CFF event is taking place.

Facilities Management:

- The staff responsible for the management of the facility in which the CFF event is being held.

Adopted: By the CFF Board of Directors, 7th March, 2010