



Canadian Fencing Federation Policy Document

Staff Reporting Structure

Policy

- The Executive Director of the CFF is the senior employee of the CFF and is responsible for the operations of the CFF to the Board of Directors.
- All staff reports either directly or indirectly to the Executive Director and are accountable to the Executive Director for their performance of duties.
- The Executive Director will approve any leave that employees request subject to operational requirements.
- The Executive Director has the authority to implement procedures that allows effective management of a remote based staff.
- The Executive Director reports to the Board of Directors and is the staff member representing staff at CFF Board meetings.
- Either the Executive Director or the CFF Board may at their discretion require the presence of any staff member at a meeting.

Adopted: CFF Board of Directors, 7th March 2010